



REQUEST FOR QUOTATIONS – SERVICE CONTRACT

CONSULTANCY ON SUBNATIONAL PLANNING FOR NUTRITION IN YEMEN

Closing Date: Sunday, 21st of September 2025, at 23:59 EST/Toronto time.

BACKGROUND

The Global Nutrition Cluster (GNC) is the most inclusive and comprehensive global support platform for supporting nutrition preparedness, response, and recovery in humanitarian emergencies. As a holistic platform, we provide comprehensive Nutrition in Emergencies (NiE) support in coordination, information management (IM), and programming through virtual and in-country services. Action Against Hunger Canada, co-hosts the GNC Operations team, alongside UNICEF, with a focus on nutrition in emergencies programming support services. GNC services are available to any nutrition actor including governments, national and international NGOs, UN agencies, Red Cross/Crescent Societies and others.

The GNC, through the support of Irish Aid, developed a subnational planning process for nutrition which was piloted to target moderate wasting in Nepal. Local authorities recognized the process as an effective way to support the operationalization of Nepal's Multisectoral Nutrition Plan at the sub-national level. As such, the GNC is looking to further pilot the approach for sub-national planning for nutrition in another context. With support of Irish Aid and in partnership with GNC, N4D has been working with several countries to develop Multi-Sectoral Nutrition Action Plans (MSNAPs) at a national level. Under the current Irish Aid award, the GNC and N4D are looking to merge these two processes.

N4D has been working in Yemen to support local and national actors to strengthen their capabilities to develop and lead national multisectoral nutrition governance mechanisms and to lead multisectoral, multistakeholder processes for analysis, planning, financial resource management, monitoring, evaluation, learning and accountability. The current process is at a critical moment with stakeholders as the next phase of the MSNAP is under development. If a subnational planning process for MSNAP operationalization could be piloted successfully, it could then be included in the next MSNAP phase to support operationalization across the country.

OBJECTIVE

The GNC advisor will work closely with Yemen's SUN Secretariat, the national and subnational Nutrition Cluster, the wasting management and nutrition information TWG, and other relevant government partners, clusters and sectors to contextualize and pilot a subnational planning process for MSNAP operationalization. The advisor will work closely with GNC and N4D teams and will support the development of a contextualized process for Yemen that can be scaled.

SERVICE DESCRIPTION

Detailed Terms of Reference (ToR) for this support are currently being finalised. They will likely include the following activities:

	Activity	Deliverable
1	<ul style="list-style-type: none"> Work closely with the GNC to contextualize the subnational planning process for Yemen: <ul style="list-style-type: none"> Review nutrition determinants data for the selected context Review the available toolkit and work with the GNC/N4D team to make suggestions for contextualization Finalize concept note and tools to be used for operationalizing the MSNAP at the subnational level 	1) Contextualized and updated toolkit for the subnational planning process for Yemen. 2) Finalized concept note and tools.
2	<ul style="list-style-type: none"> Engage in initial meetings with the national and subnational Nutrition Cluster Coordinators, TWG group members, SUN secretariat and other relevant Clusters: <ul style="list-style-type: none"> Engage with stakeholders to ensure a comprehensive understanding of the selected context, including clarity on subnational multisectoral coordination mechanisms Agree with key stakeholders on timelines and methodology 	3) Meeting summaries and finalized timeline.
3	<ul style="list-style-type: none"> Support and document a subnational planning process for the MSNAP in the selected area of Yemen: <ul style="list-style-type: none"> Facilitate an in-country workshop to support operationalization of the MSNAP at subnational level, ensuring the development of an action plan Provide comprehensive documentation/learning summary of the experience, including an overview of the workshop, developed action plan, and suggestions for improving the process and a way forward. 	4) Workshop summary with action plan. 5) Learning summary finalized and dissemination process developed and agreed upon.

	<ul style="list-style-type: none"> - Support stakeholders to develop a learning dissemination process both within country and globally - Draft End of mission report 	6) End of mission report.
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TIMELINE

This support is intended to include 6 weeks in-country work and 2 weeks of remote work, for a duration of 46 days in total. Looking to start ASAP (October 2025).

PROFILE

QUALIFICATIONS & EXPERIENCE

- Advanced University degree in Nutrition, Public Health, International Development, Social Sciences or other relevant field OR First University degree with additional years of related work experience and/or Training/courses.
- At least 10 years work experience in nutrition and public health in emergencies with UN agencies and/or NGOs.
- Extensive experience in designing, developing and planning for nutrition in conflict or fragile contexts.
- Experience in multisectoral coordination and advocacy and working across the development-humanitarian nexus.
- Ability to work in Arabic is essential.
- Previous working experience in Yemen is highly desirable.

KNOWLEDGE, SKILLS, ABILITIES AND OTHER ATTRIBUTES

- Strong interpersonal skills: ability to liaise with a wide range of people at different levels and across different cultures and to act with credibility and diplomacy.
- Self-motivated and able to work with a high degree of autonomy with strong time management skills.
- Ability to manage and coordinate efforts from multiple stakeholders for a common goal and purpose.
- Highly developed communication skills, both written and verbal.
- Ability to analyse diverse information and develop recommendations for an appropriate NiE response in humanitarian contexts.
- Excellent knowledge of multisectoral programming for improving nutrition outcomes.
- Good understanding of the cluster approach and the humanitarian programme cycle.

Candidates with previous work experience in the country, or familiarity with the context, will be given a preference.

DUTY STATION/LOCATION

The consultant will provide remote and in-country support and may be required to apply flexible working hours.

SUPERVISORS

The consultant will be supervised by the GNC Operations Team Coordination Unit.

CONTRACT MODALITY

Fixed-term deliverable-based contract.

Applications are open to individuals, teams of people or organizations.

HOW TO APPLY

Proposals responding to this RFQ should include:

- Updated CV
- Cover letter detailing experience in conducting similar work
- Three references for which you have conducted similar work
- Daily fee for service. Please provide your quotations in Canadian Dollars (CAD)

Signed Action Against Hunger Canada Good Business Regulations Form will be required prior to completion of contracting.

Please note: Consultants of the GNC Consultant Roster and GNC partners can simply share their interest via email, with an up-to-date CV and daily rate, and will be prioritized for this work.

Please submit the proposal before Sunday, 21st of September 2025, at 23:59 EST/Toronto time to:
procurement@actionagainsthunger.ca

Please highlight “Consultancy on Subnational Planning for Nutrition in Yemen” in the subject heading.